

MEMORANDUM OF UNDERSTANDING  
BETWEEN  
RIVERSIDE CITY TEACHERS ASSOCIATION AND  
RIVERSIDE UNIFIED SCHOOL DISTRICT  
August 20, 2022

COVID-19 Related Short Term Independent Study

This memorandum of understanding (“MOU”) is agreed between the Riverside Unified School District (the “District” or “RUSD”) and the Riverside City Teachers Association (“RCTA”), collectively, (“the parties”).

In order to continue providing instructional support for students who are absent for a COVID related reasons RUSD and RCTA have agreed to the following agreement to maximize support for students, prevent learning loss, with the goal being for students to return from their absence and be able to resume learning with the least amount of disruption, and provide clear direction and options for teachers regarding short term independent study agreements.

This Memorandum of Understanding (MOU) is subject to approval of RUSD's Board of Education.

Teachers will choose one or more options from the following list to provide an Independent Study process and paperwork for students who are absent from school due to any COVID related reasons as deemed by the COVID nurse:

- Keep their Google Classroom up to date with current assignments, and relevant information accessible to students.
- Utilize web based learning platforms like Lexia and Dream Box to provide adaptive learning opportunities based on student’s individual needs and level.
- Simulcast instruction through Google Meets and assign students to complete the assigned classwork.
- Teachers can revise existing distance learning units of instruction that were developed in Spring 2020 for K-12 and assign them to students to complete based on the standards being taught.

Within 48 hours of the student being absent, the family will be notified of the Independent Study work and instructional method option being assigned.

The Supervising Teacher will then receive and evaluate work assignments completed by the student and will:

1. Determine academic credit.
2. Determine apportionment credit based on time value of student work.
3. Make appropriate grades and notations in the grade book

In order for teachers to plan and prepare for independent study assignments, the following schedule changes will be in effect:

- One collaboration meeting a month will be used for teacher planning. Teachers may work as a team or individually. The team/department will inform the site administrator which collaboration date they have agreed to use as planning time.
- One team/department meeting within the first quarter/trimester will be repurposed to allow teachers with the initial planning and organization of the Independent Study process. Teachers may work individually or with their grade level or department. The date of which meeting is to be repurposed will be determined in collaboration with the site administrator.

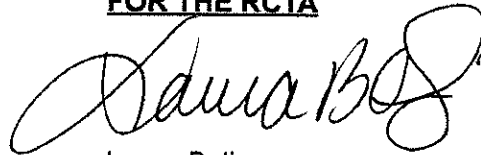
The District will provide support personnel to gather required signatures and paperwork from the families of students on COVID-19 Related Short Term Independent Study Agreements.

**FOR THE DISTRICT**



Kylee Ybarra  
Assistant Superintendent, Personnel  
Riverside Unified School District

**FOR THE RCTA**



Laura Boling  
President, RCTA